

Internal Quality Assurance Meeting: AY 2021-22

Date: 27th Oct 2021

Time: 11 AM -12:30 PM

MINUTES OF THE MEETING

A meeting of IQAC member were held on 27th Oct 2021 and the following agenda were discussed during the meeting:

1. Academic Counsel Committee

The members of IQAC approved the decisions taken by institute Academic Council committee and recommended for implementation.

2. Review of results and mentoring process.

The members noted the result analysis for past semester and reviewed the mentoring process. The members also suggested identifying weak students and initiating mentoring process & periodical student mentoring. They recommended arraigning remedial classes to Slow learning students. Committee suggested making students register for NPTEL and other MOOCS courses on different platforms to enrich their knowledge in their interesting subjects.

3 Review Academic and Administrative Audit

The committee reviewed the Academic Audit Report & Stock verification report of the AY 2020-2. Heads of the department are advised to plan for Academic Audit of the present academic year.

4. Review the NSS/NCC Activities

Committee noted the number of students involved in NSS/NCC activities and planned to encourage more students to get involved in these types of activities.

5. Review value added courses and certification

The list of value-added courses conducted by the departments in the academic year 2020-21 has been presented and approved. The committee has discussed Value added courses and certificate courses, proposed for 2021-22.

6. Draft MISIP Document

Committee reviewed the MISIP document to finalise its draft.

Suggestions from IQAC members for Quality Enhancement:

- Course files to be revised as per the new syllabus of courses
- Continuous follow up of slow learners.
- Recommended participating in NIRF and IIC star ratings
- New books to be purchased for new courses.

The members appreciated all the quality initiatives taken up by the institution. The meeting ended with the vote of thanks by Prof. Neelam Sharma.

Prof (Dr) Anil Gupta
IQAC Convener