



# MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

## Internal Quality Assurance Meeting: AY 2021-22

Date: 8<sup>th</sup> July 2022

Time: 11 AM -12:30 PM

### MINUTES OF THE MEETING

A meeting of IQAC member were held on 8<sup>th</sup> July 2022 and the following agenda were discussed during the meeting:

#### 1. NBA Accreditation

*NBA granted the extension of Accreditation for the period of three years i.e from 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2025 to the three departments namely CSE, ECE and MAE.*

#### 2. Internal Evaluation

*Minor Exams to be conducted as per schedule communicated and all the grievances (if any) of the students for the said exams are to be properly documented.*

#### 3. Grievance Redressal

*Documentation of grievances of students for the End Term Examination also needs to be done for the current Academic Year 2021-22.*

#### 4. Faculty Performance Evaluation

*Appraisal Forms of faculty and staff need to be filled by 31st July, 2022.*


#### 5. Academic Calendar

*Dean/ HODs are advised to prepare the Academic Calendar for Academic Session 2022-23 well in advance.*

#### 6. Development Initiatives

*All the HoD's are required to submit the reports of FDP's / Workshop's/ MDP's / Seminars/Conferences organized in the Academic year 2021-22 for faculties and students.*

The members appreciated all the quality initiatives taken up by the institution. The meeting ended with the vote of thanks by Prof. Neelam Sharma.

  
Prof (Dr) Amit Gupta  
IQAC Convener