

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

Internal Quality Assurance Cell: AY 2021-22

Action Taken Report of the Meeting held on 9th Feb 2022

1. NCC Boys:

- **Action Taken:** Conducted outreach programs to promote NCC participation. Distributed promotional materials highlighting NCC benefits to students.

2. Compliance Report Submission:

- **Action Taken:** Compiled and submitted compliance reports for NBA accreditation for CSE, ECE, and MAE branches, ensuring all documentation met accreditation standards.

3. Implementation of NEP 2020:

- **Action Taken:** Collected feedback from members on NEP 2020. Drafted a proposal with actionable steps for implementation and shared it with the academic committee for review.

4. Review of Student Clubs and Chapters:

- **Action Taken:** Reviewed activities of student clubs (IEEE, ASHREE, SAE) and awarded recognition certificates for their contributions to student engagement.

5. Preparation for Competing in SIH 2022:

- **Action Taken:** Appointed Prof. Namita Gupta as SPOC for SIH 2022 and organized preparatory workshops and training sessions for participating students.

6. Purchase of Books for New Courses and Branches:

- **Action Taken:** Finalized a list of required textbooks and reference books for new courses and branches, initiated procurement based on the allocated budget.

7. Professional Bodies and Their Activities:


- **Action Taken:** Reviewed the activities of established student professional bodies and discussed plans for increased collaboration and support to enhance student involvement.

8. Commencement of New Academic Session 2022:

- **Action Taken:** Departments outlined events and activities for the upcoming semester, creating and distributing a calendar of activities to encourage student participation.

9. Miscellaneous:

- Institute initiated the construction of a new block designed for modern classrooms and collaborative spaces. This involved engaging architects and stakeholders to finalize plans that cater to contemporary educational needs.
- Institute developed a structured program to define the roles and expectations for both mentors and mentees. This includes a matching process based on shared academic and professional interests. We also organized training workshops for mentors to improve their coaching skills and established a feedback mechanism to evaluate the effectiveness of the mentoring relationships, ensuring continuous improvement.
- Institute implemented a series of professional development programs, including workshops and online courses that address current trends and technologies. We encouraged peer learning through observation programs, allowing faculty members to share best practices.


Prof (Dr) Amit Gupta
IQAC Convener